Data Entry Test
Assessment Report

Louisa Sample

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Introduction to this report

The DET is a measure of the ability to input verbal and numerical data quickly and accurately into a computer or similar device.

This ability is central to many administrative and clerical roles at a non-managerial level.

This report highlights:

- The speed at which the candidate worked - the number of questions they attempted.

- How accurate they were in their answers – the number of correct answers.

- Their graded performance – i.e. poor, below average, average, above average, or outstanding by comparison with other test-takers.

- Their performance by comparison with other test takers on a 10-point scale.

- Their performance as a percentile score - the percentage of the norm/comparison group their score was as good as or better than. For example, a score at the 75th percentile means they have done as well as or better than 75% of the comparison group. This would be graded as "above average".

- Note: assessors should use the data in this report alongside other information about the candidate, for example personality data such as the Personality and Motivation Profiler (PMP) or the Work Personality Profiler (WPP) as well as biographical and interview data.

The scores which are described in this report are based on comparisons of results with a specific comparison group of administrators and clerical staff (NOT the general population).

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Test Results for Ms Louisa Sample

Ms Sample worked at a moderate pace on this test.

Her efforts were reasonably accurate for the items attempted.

Her final score was AVERAGE by comparison with other candidates

Ms Sample"s data entry ability is typical for similar candidates generally. Her performance suggests that some further development in this area could be helpful if considering a role that places very heavy inputting demands upon her.

Technical Details

Questions answered correctly:

36

Number of questions attempted:

44/60

Standard score (1-10) and percentage of the comparison group they did as well as or better than:

1	2	3	4	5	6	7	8	9	10
>1%	>5%	>10%	>25%	>40%	>60%	>75%	>90%	>95%	>99%
Poor			Below average	Average		Above average	Outstanding		

Work Implications

- **Work Implications:** Exhibits reliable competency in routine data entry. While capable of meeting basic expectations, they may falter under pressure with large volumes or intricate data sets.

- **Potential Role Limitations:** Suitable for standard administrative tasks but may require guidance when faced with multitasking or nuanced data interpretation. Stable performer for consistent, non-strategic roles.